

ODON Privacy Policy

- Introduction
- PERSONAL INFORMATION ODON may collect about you
- ODON may collect PERSONAL INFORMATION in relation to you
- Purpose and legal basis for processing your personal information (PERSONAL INFORMATION)
- To whom ODON disclose your PERSONAL INFORMATION
- Marketing and exercising your right to opt-out of marketing
- Third-party marketing/sale of PERSONAL INFORMATION
- PERSONAL INFORMATION retention
- PERSONAL INFORMATION security
- Your rights
- Contacting ODON
- Linked websites
- Change to this Privacy Policy

ODON request you take time to carefully read through this information. The information contained within this Privacy Policy is applicable to any person or entity who accesses, uses, relies on, interacts or engages with our Site, Products and Services.

1. Introduction

If there are any terms in this Privacy Policy that you do not agree with, please discontinue use of our Site, Products and Services immediately. This Privacy Policy applies to all information collected through our Site, Products and Services, as well as any related services, sales, marketing, products and events. Please also read our Website Terms of Use ("Terms") which govern all ODON web pages ("Site").

ODON are committed to safeguarding your Personal Information ("PERSONAL INFORMATION"), your right to privacy and where applicable processing PERSONAL INFORMATION in line with applicable privacy and data protection laws as applicable in each jurisdiction we operate in. ODON may use third-party providers to collect and process information, including financial information (for example relating to debit and credit card details to process payments via a third-party) to provide the Site, Products and Services to you. If you have any questions or concerns about this Privacy Policy, or our practices with regards to your personal information, please contact ODON at info@ODON.finance

When you visit the ODON website and, more generally, use any of the ODON website (the Site and/or our Products and Services (the "Services")), ODON may request certain information from you. References to "you" or "your" refers to individuals whose PERSONAL INFORMATION is processed by ODON, including by clients with direct or indirect relationships (such as employees, contingent workers, consultants, officers, agents (together "Representatives" of ODON).

This Privacy Policy sets out the purposes for which ODON may collect, use and disclose (collectively "processing") PERSONAL INFORMATION and how it is treated and protected. Furthermore, it sets out an individuals' rights in relation to the processing of their PERSONAL INFORMATION.

2. PERSONAL INFORMATION ODON or our Service Providers may collect about you

For information purposes only and not advice, please always seek independent advice. PERSONAL INFORMATION is information relating to an individual, which can be used either alone or with other sources of information to identify that individual. PERSONAL INFORMATION does not include information where the identity of the individual or the specific detail of the information has been removed and is therefore anonymous. Sensitive personal information (SPERSONAL INFORMATION) is a sub-category of PERSONAL INFORMATION that includes PERSONAL INFORMATION relating to race or ethnicity, religious or philosophical beliefs, sex life, sexual orientation, political or Personal Information nions, trade union membership, information about health and genetic and biometric data, none of which ODON collects.

The nature of the information that ODON or our Service Providers may collect will depend on the Products and Services ODON provide and ODON 's relationship with you. PERSONAL INFORMATION that may be processed by ODON is categorised as follows (the PERSONAL INFORMATION listed for each category is non-exhaustive examples):

- Identification data - Full name, title, date of birth
- Contact data - Personal address, telephone number, email address
- Electronic Monitoring data - To the extent permitted by law, ODON may record and monitor your electronic communications with ODON
- Financial data - Bank account number and details; credit card number and details
- Marketing and Communications data - Marketing and communication preferences; tracking data relating to whether you have read marketing communications from ODON (please also see our cookies policy.
- Professional Information data - Position/job title, work address; telephone number; email address, sector and area
- Profile data - Username and password for our online services that you have access to; Services requested; marketing communications responded to; survey responses
- Services data - Payment details to and from you; details of services you have provided to ODON and ODON have provided to you
- Product data - details about products you have used, purchased, interacted with and the ways you may interact with our Products
- Site data - any interaction and data usage or upload onto or with our Site.
- Technical data - Your use of and interaction with our Site, Products and Services including your IP address, browser type, browser type, browser plug in types and versions, operating system, data and technical data inputs and outputs, information you provide onto the platform or download from the platform.
- Sensitive Personal Information (SPERSONAL INFORMATION) - ODON will never collect Sensitive Personal Information.

3. ODON may collect PERSONAL INFORMATION in relation to you in the following ways:

- when you provide it to ODON in connection with interaction with the ODON Site, Products or Services, such as a completed account application, system interaction and usage, order, download or purchase
- throughout the course of the relationship with you, including where you change your details, provide additional PERSONAL INFORMATION, or where the services ODON are providing to you change
- from public sources where you have manifestly chosen to make your PERSONAL INFORMATION public, including via public profiles on social media, articles, marketing and through any other platforms or mediums
- from visits to the ODON Site or through logging into any of ODON Services or password protected areas and usage or purchase of ODON Products.

ODON may also create or derive PERSONAL INFORMATION such as creating records of your interactions with ODON, subject to and to the extent allowed by applicable law.

Unless ODON otherwise indicate that the provision of specific PERSONAL INFORMATION is optional, any PERSONAL INFORMATION requested is necessary for ODON to provide you or your organisation or entity with the Site, Products and Services utilised and/or requested. If you do not provide the PERSONAL INFORMATION requested, ODON may not be able to provide access to the Site and usage or the Products and Services and ODON reserves the right not to do so.

4. Purpose and legal basis for processing your PERSONAL INFORMATION

The below table sets out the purposes and basis for which ODON and our third-party service providers may process PERSONAL INFORMATION.

Processing purpose	Category of PERSONAL INFORMATION	Basis of Processing
To consider opening an account and purchasing Site, Products and Services	<ul style="list-style-type: none"> • Identification data • Contact data • Financial data • Profile data • Services data 	<ul style="list-style-type: none"> • Performance of a contract • Legal or regulatory obligation • Legitimate interests: ensuring ODON do not accept or assist or further any fraudulent or any unlawful activities, such as terrorism or money laundering
To deliver the Site, Products and Services you have requested	<ul style="list-style-type: none"> • Identification data • Contact data • Financial data • Profile data • Services data • Technical data • Marketing & Communications data 	<ul style="list-style-type: none"> • Performance of a contract • Legal or regulatory obligation • Legitimate interests: ensuring that you are provided with the best client services and visitor services ODON can offer, and securing a prompt payment of any fees, costs and debts in respect of our Services
To manage payments, fees and charges and to collect and recover money owed	<ul style="list-style-type: none"> • Identification data • Contact data • Financial data • Services data 	<ul style="list-style-type: none"> • Performance of a contract • Legitimate interests: ensuring ODON can manage payments, fees and charges and to collect and recover money owed

<p>To manage the relationship with you which will include notifying you about changes to ODON terms of business or this Privacy Policy</p>	<ul style="list-style-type: none"> • Identification data • Contact data • Profile data • Marketing and Communications data 	<ul style="list-style-type: none"> • Performance of a contract • Legal or regulatory obligation • Legitimate interests: ensuring ODON can notify you about changes to ODON terms of business or this Privacy Policy
<p>(Where applicable) To interact with governmental or regulatory bodies or other competent national authorities</p>	<ul style="list-style-type: none"> • Identification data • Contact data • Financial data • Services data 	<ul style="list-style-type: none"> • Legal or regulatory obligation • Public interest
<p>To detect or prevent fraud and/or other criminal activity and to protect the company and company assets</p>	<ul style="list-style-type: none"> • Identification data • Contact data • Electronic Monitoring data • Financial data • Profile data • Services data • Technical data 	<ul style="list-style-type: none"> • Legal or regulatory obligation • Public interest • Legitimate interests: protecting ODON detecting, and protecting against breaches of ODON's policies and applicable laws • Review and update to ensure the systems and Services are adequate
<p>To manage and protect ODON business, including improving data security, troubleshooting data and systems, system maintenance and testing, data hosting, managing our offices and other facilities</p>	<ul style="list-style-type: none"> • Identification data • Contact data • Profile data • Technical data • Marketing & Communications data 	<ul style="list-style-type: none"> • Legal or regulatory obligation • Legitimate interests: ensuring the efficient and secure running of ODON business, including through office and facilities administration, maintaining information technology services, network and data security and fraudprevention
<p>To invite you to take part in market insight or other events or similar events, and to manage your participation in them</p>	<ul style="list-style-type: none"> • Identification data • Contact data • Profile data • Technical data • Marketing & Communications data 	<ul style="list-style-type: none"> • Legitimate interests: ensuring ODON client records are up-to-date; promoting ODON 's client services; receiving feedback; improving ODON 's services; identifying ways to expand ODON business

To send you marketing (including by paper and electronic channels) communications and service updates.	<ul style="list-style-type: none"> • Identification data • Contact data • Profile data • Technical data • Marketing & Communications data 	<ul style="list-style-type: none"> • Legitimate interests: reviewing how clients use, and what they think of, ODON services; identifying ways to improve and expand ODON business
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In relation to vendor services (as applicable):

Purpose and/or activity	Type of data	Legal basis for processing
To engage you or the organisation or entity you work for as a new supplier, including performing background checks	<ul style="list-style-type: none"> • Identification data • Profile data • Contact data • Financial data • Services data 	<ul style="list-style-type: none"> • Performance of a contract • Legal or regulatory obligation • Legitimate interests: ensuring ODON do not deal with proceeds of criminal activities or assist in any other unlawful or fraudulent activities for example money laundering or terrorism • Public interest

5. To whom ODON disclose your PERSONAL INFORMATION

In connection with one or more of the purposes outlined in the section 'Purpose and Legal basis for processing your PERSONAL INFORMATION' above, ODON may disclose PERSONAL INFORMATION to:

- professional advisors, third parties, agents or independent contractors that provide services to ODON (including, but not limited to: legal representatives, professional consultants, consultants, contractors, parts suppliers, services suppliers, third party agencies and individuals), which includes their professional advisors, third parties, agents, independent contractors that provide services to them (such as IT systems providers, payment services providers, platform providers, financial advisors, payment processors, brokers, consultants (including legal representatives and accountants));
- goods and services providers (such as providers of marketing services where ODON are permitted to disclose your personal information to them); payment processors, intermediaries, brokers, and other individuals and entities that partner with ODON;
- competent authorities (including any national and/or international regulatory or enforcement body, agency, court or other form of tribunal or tax authority) or their agents where ODON is required or allowed to do so under applicable law or regulation;

- (where applicable) a potential buyer, transferee, merger partner or seller and their advisers in connection with an actual or potential transfer or merger of part or all of ODON's business or assets, or any associated rights or interests, or to acquire a business or enter into a merger with it;
- (where applicable) credit reference agencies (including professional and retail agencies) or other organisations that may help ODON to provide data, Products and Services and also to conduct anti-money laundering and anti-terrorist financing checks and to detect fraud and other potential criminal activity; or
- any person to whom disclosure is allowed or required by local or foreign law, regulation or any other applicable instrument or agency.

6. Marketing and exercising your right to opt-out of marketing

ODON will not process your PERSONAL INFORMATION for marketing purposes if you have informed ODON that you do not wish to receive marketing materials. You can request that ODON stop processing your PERSONAL INFORMATION for marketing purposes at any time by clicking on marketing opt-out links in any electronic marketing materials ODON send you (unsubscribe) and/or by using the contact details set out in the "Contacting ODON" section of this Privacy Policy.

7. Third-party marketing/sale of PERSONAL INFORMATION

ODON do not share or sell your PERSONAL INFORMATION to third parties for the third-party to use for their own marketing or other purposes.

8. PERSONAL INFORMATION retention

ODON will process your PERSONAL INFORMATION for as long as is necessary to fulfil the purpose for which it was collected including to fulfil Site, Products and Services, until you opt-out or until ODON has met its obligations, for example to comply with legal, regulatory, accounting, auditing, reporting, internal policy requirements or for the establishment or defence of legal claims.

9. PERSONAL INFORMATION security

ODON may use a range of physical, electronic, and managerial measures to ensure a level of security appropriate to the risk of PERSONAL INFORMATION processing. These measures may include any or all the following:

- education and training of relevant staff to ensure they are aware of ODON privacy obligations when processing PERSONAL INFORMATION as well as training around social engineering, phishing, spear phishing, and password risks;
- the ability to ensure the ongoing confidentiality, integrity, availability and resilience of processing systems and services;
- the ability to restore the availability and access to PERSONAL INFORMATION in a timely manner in the event of a physical or technical incident;
- administrative and technical controls to restrict access to and process PERSONAL INFORMATION;
- technological security measures, including firewalls, encryption, and anti-virus software;
- segregation of networks and backup facilities;
- application security;
- endpoint security;
- real-time monitoring of data leakage controls;
- layered and comprehensive cybersecurity defences; and
- security incident reporting and management.

The security of data transmitted over the internet (including by e-mail) cannot be guaranteed and carries a risk of access and interception by third parties. ODON endeavour to protect personal information but cannot guarantee the security of data transmitted to ODON or by ODON.

10. Your rights

In certain circumstances you may have the following rights in relation to the processing of your PERSONAL INFORMATION:

- **Access:** To request a copy of the PERSONAL INFORMATION ODON process in relation to you and to be informed about how ODON use and (where applicable) share your PERSONAL INFORMATION - subject to any legal and regulatory obligations.
- **Object:** To object to the processing of your PERSONAL INFORMATION if (i) ODON are processing your PERSONAL INFORMATION on the grounds of legitimate interests or for the performance of a task in the public interest (including profiling); or (ii) if ODON are processing your PERSONAL INFORMATION for direct marketing purposes.
- **Correction:** To request that ODON update the PERSONAL INFORMATION it processes in relation to you, or to correct PERSONAL INFORMATION that you think is incorrect or incomplete.
- **Erasure:** To ask that ODON delete PERSONAL INFORMATION that ODON process in relation to you where ODON do not have a legal or regulatory obligation or other valid reason to continue to process or retain it.
- **Restriction:** To request that ODON restrict the way in which ODON processes your PERSONAL INFORMATION, for example, if you dispute the accuracy of your PERSONAL INFORMATION or have raised an objection which is under consideration.
- **Portability:** To request a copy of your PERSONAL INFORMATION that you have provided to ODON in a commonly used electronic format such as through the completion of an application form.
- **Automated decision making:** To request manual intervention if you are subject to automated decisions where the decision results in a legal or similar effect to you.

You may exercise your rights at any time by using the details set out in the Contacting ODON section. To the extent permitted by applicable law or regulation ODON reserve the right to charge an appropriate fee in connection with you exercising your rights.

ODON may need to request specific information from you to help ODON confirm your identity and ensure your right to access to the PERSONAL INFORMATION requested, or to exercise any of your other rights. This is to ensure that PERSONAL INFORMATION is not disclosed to any person who does not have authority to receive it. ODON may also request further information in relation to your request to help ODON to locate the PERSONAL INFORMATION processed in relation to you, including, for example, the nature of your relationship with ODON.

ODON aim to respond to all legitimate requests within one calendar month. If ODON think it may take longer than one calendar month, (such as where your request is particularly complex or you have made a number of requests), ODON will notify you and keep you updated. You will not be disadvantaged in any way by exercising your rights in relation to the processing of your PERSONAL INFORMATION.

11. Contacting ODON

If you wish to exercise any of your rights or have any questions concerning this policy, please contact: info@ODON.finance You also have a right to complain to a data protection or other competent authority with jurisdiction over privacy and data protection law in the country you live or work, or in the country where you believe an issue in relation to the processing of your PERSONAL INFORMATION has arisen. Please contact compliance@artcratings.com for further details.

12. Linked websites

This Privacy Policy is not applicable to third-party websites that ODON do not own or control (including those that are linked, hyperlinked or otherwise to products, policies, terms, warranties, or any other information whatsoever), or to any third-party website where ODON advertisements and marketing are displayed.

13. Changes to this Privacy Policy

ODON may modify or amend this Privacy Policy from time to time and you are advised to visit our website and Privacy Policy regularly to check for any amendments and updates. Any material changes will be communicated to you through an appropriate channel, depending on how ODON normally communicate with you. It is your responsibility to ensure that you remain informed of our policies when interacting with any ODON Site, Products or Services.